

## LONG-RANGE NEEDS ASSESSMENT

Long-range needs assessment enables the Mason City Community School District to analyze assessment data, get feedback from the community about its expectation of students and determines how well students are meeting student learning goals. The Board of Education will conduct ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation.

In conjunction with the in-depth needs assessment of the school district, the board will authorize the School Improvement Advisory Committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

The Mason City Community School District Board of Education will regularly provide opportunities for citizens to give feedback. The following types of opportunities include, but are not limited to:

1. School Improvement Advisory Committee membership;
2. Board meetings through Open Forum;
3. Community Listening Circles that are focused on specific topics or areas of need;
4. Committee membership (i.e. Instructional Support Program Levy Oversight Committee);
5. Social media and other technology opportunities (i.e. Facebook, email, phone);
6. Individual or small group focus sessions;
7. PTO organization participation (elementary and secondary level); and
8. Booster organization participation.

It is the responsibility of the superintendent to ensure the school district community is informed of students' progress on state and locally determined indicators. The superintendent will report annually to the board about the means used to keep the community informed.

As a result of the board and committee's work, the board will determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Iowa Department of Education.

Legal Reference: Iowa Code §§ 21; 256.7; 280.12 (2013).  
281 I.A.C. 12.8(1)(b).

Cross Reference: 101 Educational Philosophy of the School District  
200 Legal Status of the Board of Directors  
208 Committees of the Board of Directors  
603.1 Basic Instruction Program  
801.1 Buildings and Sites Long Range Planning  
801.2 Buildings and Sites Surveys

Approved 06-19-89 Reviewed 1989, 1991, 1995, 2003, 2008, Revised 12-16-91, 09-18-95, 11-17-03,  
2014, 2016 10-27-08, 06-16-14, 10-17-16